**CARBON REDUCTION PLAN STATEMENT**

This statement is made as part of Monarch Recruitment’s Carbon Reduction Plan and its commitment to achieving Net Zero emissions by 20250. Monarch Recruitment further commits to reducing scope 3 emissions (Employee Commuting) by 15% by 2027.

Denise Wallace

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Operations Director

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| Company Name: | Monarch Recruitment Ltd (‘the Company’) |
| Document: | Carbon Reduction Plan |
| **Topic:** | Carbon Reduction |
| **Date:** | 16th November 2023 |
| **Version:** | 1 |

**Commitment to achieving Net Zero**

Monarch is committed to achieving Net Zero emissions by 2050.

Monarch commits to reducing scope 3 emissions (Employee commuting) by 15% by 2027.

**Baseline Emissions Footprint**

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

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| --- | --- |
| **Baseline Year: 2021 – 22**  This is the same as the current reporting year as this is our first report. | |
| **Additional Details relating to the Baseline Emissions calculations.** | |
|  | |
| **Baseline year emissions:** | |
| **EMISSIONS** | **TOTAL (tCO2e)** |
| **Scope 1** | **Zero.**  We are a recruitment consultancy who do not manufacture or produce anything. Our electricity/gas are managed as part of our buildings managed service. We will aim to get information about these figures as required. |
| **Scope 2** | **Zero.**  We are a recruitment consultancy based in serviced offices our gas and electricity are included in our rental agreement. We have contacted our landlord and applying pressure to get this data as required. |
| **Scope 3**  **(Included Sources)** | **4 Upstream Transportation and Distribution - Products for Re-sale**   * **Zero.** We do not manufacture, produce, distribute, or sell anything.   **5 Waste Generated in Operations**   * **Zero**   **6 Business Travel**   * **Zero**. No business travel as part of this business   **7 Employee Commuting**   * **Our working explained.** * 10 employees * All staff live within a 10-mile radius. Return trip 20 miles = 600miles * 230 days working a year (bearing in mind AL/sickness, weekends etc) 230 x 600 = 138,000 miles a year * 130,000 miles into km =222089km a year * X 165-gram co2 per km emissions on an average car * **Final figure 36,644kg co2 per year**   **9 Downstream Transportation and Distribution**   * **Zero.** No product to sell on |
| **Total Emissions** | **36,644kg co2 per year** |

**Current Emissions Reporting**

|  |  |
| --- | --- |
| **Reporting Year: 2021 – 22**  Same as baseline as the first report | |
| **EMISSIONS** | **TOTAL (tCO2e)** |
| **Scope 1** | **Zero.**  We are a recruitment business who do not manufacture or produce anything. Our electricity/gas are managed as part of our buildings managed service. We will aim to get information about these figures as required. |
| **Scope 2** | **Zero.**  We are a recruitment consultancy based in serviced offices, our gas and electricity are included in our rental agreement. We have contacted our landlord and applying pressure to get this data as required. |
| **Scope 3**  **(Included Sources)** | **4 Upstream Transportation and Distribution - Products for Re-sale**   * **Zero.** We do not manufacture, produce, distribute, or sell anything.   **5 Waste Generated in Operations**   * **Zero**   **6 Business Travel**   * **Zero**. No business travel as part of this business   **7 Employee Commuting**   * **Our working explained.** * 10 employees * All staff live within a 10-mile radius. Return trip 20 miles = 600miles * 230 days working a year (bearing in mind AL/sickness, weekends etc) 230 x 600 = 138,000 miles a year * 130,000 miles into km =222089km a year * X 165-gram co2 per km emissions on an average car * **Final figure 36,644kg co2 per year**   **9 Downstream Transportation and Distribution**   * **Zero.** No product to sell on |
| **Total Emissions** | **36,644kg co2 per year** |

**Emissions Reduction Target**

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to **31,147.4kg** CO2e by 2027**.** This is a reduction of 15%

**Carbon Reduction Projects**

In the future we hope to implement permanent measures such as:

100% paperless within 5 years reducing paper, electricity, ink usage.

Our employees driving hybrid/electric vehicles to commute to work to reduce our **Scope 3-7** emissions.

**Declaration and Sign-Off**

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard[[1]](#footnote-1) and uses the appropriate [Government emission conversion factors for greenhouse gas company reporting](https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting)[[2]](#footnote-2).

**Scope 1** and **Scope 2** emissions have been reported in accordance with **SECR** requirements, and the required subset of **Scope 3** emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard3.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

**Signed on behalf of the Supplier:**

**Monarch Recruitment Limited**

Denise Wallace

**Operations Director**

**Date:** 16.11.2022

1. <https://ghgprotocol.org/corporate-standard> [↑](#footnote-ref-1)
2. <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting> 3<https://ghgprotocol.org/standards/scope-3-standard> [↑](#footnote-ref-2)